



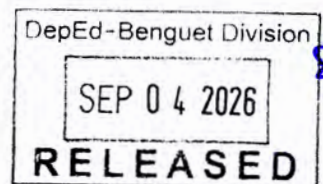
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

17 August 2026

Division Memorandum
No. 344, s. 2026

CAPACITY BUILDING FOR INSTRUCTIONAL SUPERVISORS ON SNED IMPLEMENTATION

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned



1. In support of the Department of Education's continuing efforts to strengthen the implementation of Special Needs Education (SNED) and ensure the provision of appropriate, inclusive, and responsive educational services for learners with disabilities, the Schools Division Office of Benguet, through the Curriculum Implementation Division, shall conduct a three-day **Capacity Building for Instructional Supervisors on SNED Implementation** on September 14-16, 2026 (Batch 1: Secondary/ IS), September 28-30, 2026 (Batch 2: ES), October 1-3, 2026 (Batch 3: CID), at Adivay Hall, SDO Benguet, Wangal, La Trinidad, Benguet.

2. The activity aims to strengthen the knowledge and competencies of instructional supervisors in providing appropriate supervision, monitoring, and technical assistance to schools implementing SNED. Specifically, it aims to deepen participants' understanding of relevant laws and policies on inclusive education, curriculum transition, identification and assessment of learners with disabilities, and the development of appropriate district monitoring and supervision plans.

3. The training shall cover the following major areas:

- a. Republic Act No. 11650 or the Inclusive Education Act;
- b. Legal bases and DepEd policies on Special Needs Education and Inclusive Education;
- c. Transition Curriculum Framework;
- d. Assessment tools, including the Multi-Factored Assessment Tool (MFAT);
- e. Identification of Learners with Disabilities (LWDs);
- f. DepEd Order No. 44, s. 2021 or the Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in the K to 12 Basic Education Program;
- g. School visit and observation of SNED implementation; and
- h. Cluster-based Transition Program for Learners with Disabilities (LWDs)

- i. Preparation of IMs/ LMs using AI tool
- j. Preparation of district monitoring and instructional supervision plans.

4. The activity shall employ presentations, guided discussions, policy analysis, practical demonstrations, school observation, reflection, and planning sessions. A school visit to the BSPED Center shall also be conducted to provide participants with an opportunity to observe actual SNED practices and identify strategies that may be strengthened or adapted in their respective districts.

5. The participants shall be the identified instructional supervisors and other concerned personnel of the Schools Division Office of Benguet. Participants are expected to bring laptop, extension cord, printed copy of Inclusive Education Curriculum and Transition Curriculum; attend and actively participate in all sessions for the entire duration of the activity. (See attached annex B: List of Participant per Batch).

6. At the end of the three-day capacity building, participants are expected to prepare and submit a School/District Monitoring and Instructional Supervision Plan for SNED Implementation, which shall guide the provision of monitoring and technical assistance to schools and teachers handling learners with disabilities.

7. Travel Expenses relative to the conduct of the activity shall be charged against MOOE or available local fund, subject to the usual government accounting and auditing rules and regulations.

8. The Training Matrix is attached to this Memorandum for reference and guidance of all concerned.

9. Immediate dissemination of and strict compliance with this Memorandum is directed.

CARMIS *sgd* **RIS**
OIC-Schools Division Office Superintendent

Encl: As stated

References:

DepEd Order 21, s. 2019
DepEd Order 44,, s. 2021
DepEd Order 23, s. 2022


CID/AMD/FRH/RND

Training Matrix

Day 1/ Time	Topic	Resource Speaker
8:00 – 8:30	Preliminaries	MOL
8:30 – 10:00	RA 11650- Inclusive Education Act	Erlinda C. Quinuan
10:00-10:20	Break	
10:21- 12:00	Legal Bases in the Implementation of SPED/Inclusive Education: 1. DepEd Order No. 21, s. 2019(Inclusive Learning Resource Center); 2. Filipino Sign language Act	Juliet K. Baldo
	3. DepEd Order No. 23, s. 2022 "Child Find Policy for Learners with Disabilities Towards Inclusive Education	Florelia A. Pascian
12:00-1:00	Lunch break	
1:00- 3:00	Transition Curriculum Framework	Remy N. Dum-ao
3:00-3:20	Break	
3:21-5:00	Assessment Tools MFAT	Erlinda C. Quinuan
Day 2		
8:00 – 8:30	Preliminaries	MOL
8:30 – 10:00	Checklist in Identifying LWDs	Remedios B. Lamsis
10:00-10:20	Break	
10:21- 12:00	4. DepEd Order No. 44, s. 2021 or Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in the K to 12 Basic Education Program	Remedios B. Lamsis
12:00-1:00	Lunch Break	
1:00- 3:00	School Visit to BSPED Center	Remedios B. Lamsis
3:00-3:20	Break	
3:21-5:00	Wrap Up/ Reflections	Remy N. Dum-ao
Day 3		
8:00 – 8:30	Preliminaries	
8:30 – 10:00	Preparation of LWD IMs/ LMs using AI tools	Jardson S. Onio
10:00-10:20	Break	
10:21- 12:00	Presentation of Cluster-Based Program for Learners with Disabilities	Carmel F. Meris
12:00-1:00		
1:00- 4:00	Preparation of district/ school Monitoring and Planning Session	Remy N. Dum-ao
4:00-5:00	Closing Program	MOL

LIST of Participants

Batch 1: September 14-16, 2026

No.	Secondary School	Name of School Head	District
1	Adaoay NHS	Danny Otinguey	Kabayan
2	Alejo M. Pacalso Memorial NHS	Madison B. Kiong	Itogon 1
3	Alno NHS	Elmer Sagubo	LT
4	Ambangeg NHS	Janice Bagiw	Bokod
5	Ambiong NHS	Constancia Jane D. Abodiles	LT
6	Ambuklao NHS	Sanny B. Dokipen	Bokod
7	Ampucan NHS	George Api-it	Itogon 2
8	Ampusongan NHS	Junalyn S. Palking	Bakun
9	Atok NHS	Mana Estakio	Atok
10	Balili NHS	Edwin Ayangdan	Mankayan
11	Bangao NHS	Cynthia V. Calavera	Buguias
12	Bantic NHS	Emilio Calabias	Itogon 2
13	Bedbed NHS	Jovelyn O. Bungag	Mankayan
14	Benguet NHS	Nestor Dalay-on	LT
15	Bineng NHS	MaryJane Berato	LT
16	Binga NHS	Winnie Freda D. Domirez	Itogon 1
17	Bokod NHS	Arnold Manio	Bokod
18	Buguias NHS	Luis D. Igualdo	Buguias
19	Bulalacao NHS	Frechette C. Sesset	Mankayan
20	Cabacab NHS	Jennifer D. Antonio	Mankayan
21	Cabiten NHS	Decenia T. Cabacab	Mankayan
22	Camp 30 NHS	Gina Lynn O. Cocoy	Atok
23	Catlubong NHS	Rosita F. Bosantog	Buguias
24	Cordillera Regional Science	WilberGondalez	LT
25	Daklan NHS	Leni Lou Willie	Bokod
26	Eastern La Trinidad NHS	Rachel Baliked	LT
27	Evelio Javier Memorial NHS	Leonardo Delias	Tuba
28	Franklin Guy Haight NHS	Jona K. Valdez	Atok

29	Gatawa C. Dontogan	Cerilo M. Telio	Buguias
30	Governor Bado Dangwa Agro-NHS	Cherrelen A. Comom	Kapangan
31	Guinaoang NHS	Clariza K. Tad-o	Mankayan
32	Kamora NHS	Divine Calubandi	Kabayan
33	Kapangan Central NHS	Rosaline B. Fianza	Kapangan
34	Kapangan NHS	Ma. Catherine C. Ladao	Kapangan
35	Kayapa NHS	Yolanda T. Andiso	Bakun
36	Kibungan NHS	Vilma B. Beliano	Kibungan
37	La Trinidad NHS	Alfonso Dorian	LT
38	Laurencio Fianza NHS	Jaime B. Coligman	Itogon II
39	Lepanto NHS	Vicenta C. Danigos	Mankayan
40	Loacan NHS	Gertrudes D. Cunanan	Itogon 1
41	Loo NHS	Rosita Briones	Buguias
42	Madaymen NHS	Evander Hidalgo	Kibungan
43	Mankayan NHS	Sharon B. Angupa	Mankayan
44	Marcelo Marquez NHS	Susan C. Pio	Tuba
45	Natubleng NHS	Romeo C. Dulnuan	Buguias
46	Puguis NHS	Felix Ancheta	LT
47	Sinacbat NHS	Alejandrina M. Malute	Bakun
48	Sinipsip NHS	Gloria B. Cadap	Buguias
49	Tabio NHS	Rex P. Mabiasen	Mankayan
50	Taloy Sur NHS	Gabriel L. Balangay	Tuba
51	Tawangan-Lusod NHS	Jomar G. Lesino	Kabayan
52	Trazon S. Fianza Sr. NHS	Astrida B. Talabis	Itogon 1
53	Tuba Central NHS	Gerald Salda	Tuba
54	Tuba NHS	Bivian Cuhing	Tuba
55	Tublay National Trade High	Edgar W. Sapigao	Tublay
56	Tublay School of Home Industries	Daniel D. Peredo	Tublay
57	Twin Peaks NHS	Florence B. Pawig	Tuba
Integrated School			
1	Abucot IS	Dominic Clabson	Kabayan
2	Amlimay IS	Lourdes A. Bayacsan	Buguias

3	Bad-ayan IS	Dominga D. Henry	Buguias
4	Bagu IS	Oliver Ngiwas	Bakun
5	Ballay IS	Melin W. Abad	Kabayan
6	Boneng IS	Macton A. Alonzo	Atok
7	Cagui-ing IS	Norman A. Pablito	Atok
8	Camanpaguey IS	Jennifer L. Bulsao	Mankayan
9	Datakan IS	Imelda P. Mang-osan	Kapangan
10	Gaswiling IS	Agrifina P. Compala	Kapangan
11	Gumatdang IS	Nancy D. Costina	Itogon 1
12	Kabayan Central IS	Jenneth M. Bastian	Kabayan
13	Kiwas IS	Michael Banana	Tuba
14	Lam-ayan IS	Rosalie S. Anhibey	Buguias
15	Lengaoan-Waking IS	Estrella B. Tabdi	Buguias
16	Lubo IS	Velasco T. Metwa	Kibungan
17	Manganese IS	Emelda G. Amancio	Itogon II
18	Miguel Palispis IS	Minda B. Pagnas	Tuba
19	Mocgao IS	Efler Carino	Kibungan
20	Mogao IS	Rommell B. Lipas	Mankayan
21	Nawal IS	Roy Onil hr.	Bokod
22	Omas Ampaguey IS	Lavi C. Pitula	Sablan
23	Palidan IS	Realonda Ngalaan	Bakun
24	Palina IS	Anesita K. Pascaden	Kibungan
25	Sagandoy IS	Claire M. Balasin	Buguias
26	Sagpat IS	Cristobal Dinamling	Kibungan
27	Taba-ao IS	Donaville E. Bistid	Kapangan
28	Tawang IS	Benson Labad-dan	LT
29	Tocmo IS	Rinan C. Bruno	Itogon I
30	Virac IS	Ferdinand T. Carantes	Itogon II
31	Wangal IS	Ignacio Dolo	LT

Batch 2: September 28-30, 2026

No.	School	Name of School	District
1	Abatan ES	Saturnina P. Bacasen	Buguias
2	Adoyunan ES	Trining M. Cagas	Atok
3	Albis ES	Remus M. Beray	Tublay
4	Am-am ES	Jovelyn C. Cayapa	Mankayan
5	Ambiong ES	Rosalina Laureta	LT
6	Ambuklao ES	Larson B. Calatero	Bokod
7	Ampucao ES	Theresita F. Olayan	Itogon II
8	Balatoc ES	Rose M. Acay	Itogon II
9	Balili ES	Elena S. Balong-angey	Mankayan
10	Balili ES - LT	Emerson Hadsan	LT
11	Bano-oy ES	Patricia D. Ungos	Buguias
12	Batuan ES	Evelyn V. Potectan	Tuba
13	Buyagan ES	Lorna V. Wallit	LT
14	Cabitin ES	Lyline A. Flores	Mankayan
15	Ca-ew ES	Alicia A. Anasan	Mankayan
16	Camp 4 ES	Marlon B. Losnong	Tuba
17	Camp 6 ES	Carol C. Elis	Tuba
18	Celo Haight ES	Florelia A. Pascian	Atok
19	Colalo ES	Noreen T. Espenocilla	Mankayan
20	Don Pulas ES	Grace T. Calatan	LT
21	Enrique Jose ES	Nida Ormin	Kibungan
22	Gilbert Semon ES	Clifford B. Abance	Tuba
23	Guinaoang ES	John B. Pacio	Mankayan
24	Itogon CS	Ricardo S. Samson Jr.	Itogon II
25	Ja'pa ES	Clara Teofilo	Atok
26	Kibungan CS	Doroteo Cadley	Kibungan
27	La Trinidad CS	Nancy C. Rosado	LT
28	Lebeng ES	Chrislyn R. Resquid	Kabayan
29	Loacan ES	Christine D. Puguon	Itogon 1
30	Longlong ES	Jerome Tulic	LT

31	Loo ES	Nerissa S. Culas	Buguias
32	Mankayan CS	Jonathan C. Lagan	Mankayan
33	Nangalisan ES	Ben G. Aromin	Tuba
34	Natubleng ES	Maryflor D. Hipol	Buguias
35	Pacalso ES	Nestor M. Asiong	Itogon 1
36	Pakpakitan ES	Margarita Baldo	Kibungan
37	Poad ES	Linda C. Tambic	Tublay
38	Paykek ES	Evangeline L. Pinong	Kapangan
39	Pico ES	Oscar Lacaden	LT
40	Pimmingan ES	Aileen D. Adones	Tuba
41	Puguis ES	Regina D. Sarmiento	LT
42	Sagubo ES	Noel T. Winnan	Kapangan
43	Sto. Niño ES	Delyne B. Acdang	Tublay
44	Tacdian ES	Mark Binay-an	LT
45	Tagadi Housing ES	Marcial W. Danggol	Tuba
46	Tawangan ES	Assandra Grace M. Nginsayan	Kabayan
47	Tinongdan ES	Agnes L. Manzano	Itogon 1
48	Torre ES	Fema E. Acosta	Tuba
49	Tuba CS	Noime Mary C. Lenneng	Tuba
50	Tuding ES	Mateo L. Mayos Jr.	Itogon 1
51	Ucab ES	Martin E. Napeek Jr.	Itogon I

Batch 3: October 1-3, 2026

Name	Position
1. Aladin M. Dobinto	CES - CID
2. Macarthy B. Malanes	EPS - AP
3. Norbert C. Lartec	EPS - Filipino
4. Francis F. Peckley	EPS - English
5. Jennifer C. Pinlac	EPS - MAPEH
6. Merlyn Conchita O. De Guzman	EPS - Science
7. Sonia B. Dupagan	EPS - LRMDs
8. Rodriguez L. Belino	EPSA
9. Rose N. Anapen	EPSA
10. Antionette B. Sacyang	PDO II - LR
11. Roxanne B. Mayomis	Librarian II - LR
12. Melchor C. Tican	PSDS - Tuba District
13. Milbert B. Cocoy	PSDI - Sablan District
14. Delarosa B. Delmas	PSDS - La Trinidad District
15. Jonathan G. Sadey	PSDS - Itogon I District
16. Lilian T. Ulep	PSDS - Bokod District
17. Roberto A. Pablo Jr.	PSDS - Kabayan District
18. Onofre D. Limpayos	PSDS - Buguias District
19. Marilyn W. Zarate	PSDS - Bakun District
20. Marylyn A. Tolbe	PSDS - Mankayan District
21. Cristeta E. Igualdo	PSDS - Kibungan District
22. Maryjane L. Leo	PSDI - Tublay District
23. Virginia B. Salio-an	PSDS - Kapangan District

Resource Speaker/ PMT	
1. Carmel F. Meris	OIC-SDS
2. Remy N. Dum-ao	EPS
3. Erlinda C. Quinuan	EPS
4. Remedios B. Lamsis	School Head
5. Florelia A. Pascian	PSDI
6. Juliet K. Baldo	PSDI
7. Jardson Onio	EPS
8. Leticia Pangket	AO III/PMT

The following are the member of Inspectorate Team	
1. Leticia Pangket	Team Leader
2. Florelia A. Pascian	Member
3. Juliet K. Baldo	Member
4. Remedios B. Lamsis	Member
5. Remy N. Dum-ao	End user